

**Fairfax County Park Authority
Board Meeting
January 12, 2005**

The Chairman convened the meeting at 7:35 p.m. at Park Authority Headquarters, 12055 Government Center Parkway, Fairfax, Virginia 22035.

Board Members

Winifred S. Shapiro, Chairman
Gilbert S. McCutcheon, Vice Chairman
Edward R. Batten, Sr.
Glenda M. Blake
Kevin J. Fay
Kenneth G. Feng
Harry Glasgow
Georgette Kohler
George E. Lovelace
Joanne E. Malone
Harold L. Strickland
Frank S. Vajda

Staff

Michael A. Kane, Director
Timothy K. White, Deputy Director
Nancy L. Brumit, Administrative Assistant

Charlie Bittenbring
Brian Daly
Cindy Messinger
Miriam Morrison
Judy Pedersen
Lynn Tadlock

Seema Ajrawat
Angie Allen
Kelly Davis
Nick Duray
Peter Furey
John Lehman
Steve Lewis
Patty Paczan
John Pitts
Kay Rutledge
Sandy Stallman
Cindy Walsh
Ted Zavora

Guests: Tim Sargeant, Chairman of the
Laurel Hill Adaptive Reuse
Citizen Task Force

SWEARING IN CEREMONY -- January 12, 2005 at 7:15
Reappointment of Glenda M. Blake, Kevin J. Fay, Joanne E. Malone.
Appointment of Harrison A. Glasgow.

Mrs. Shapiro introduced John T. Frey, Clerk to the Circuit Court of Fairfax County, who administered the Oath of Office individually to Harrison A. Glasgow, Glenda M. Blake, Kevin J. Fay, and Joanne E. Malone

Harrison A. Glasgow was appointed to serve as the Member-At-Large Representative on the Park Authority Board. Mr. Glasgow's term will expire on December 31, 2008.

Glenda M. Blake was re-appointed to serve as the Hunter Mill District Representative on the Park Authority Board. Ms. Blake's term will expire on December 31, 2008.

Kevin J. Fay was re-appointed to serve as the Dranesville District Representative on the Park Authority Board. Mr. Fay's term will expire on December 31, 2008.

Joanne E. Malone was re-appointed to serve as the Providence District Representative on the Park Authority Board. Ms. Malone's term will expire on December 31, 2008.

PARK AUTHORITY BOARD MEETING

At 7:35 p.m., Mrs. Shapiro convened the Park Authority Board meeting. **There were no objections from the Park Authority Board.**

AGENDA CHANGES

Mrs. Shapiro announced that there was a **REVISED AGENDA** with changes at each Board Members place. Mrs. Shapiro stated that **P-2/ADMIN 1—Resolution Honoring Ed Nenstiel upon His Retirement** has been **DEFERRED**, and **ELECTION OF OFFICERS** has been added to immediately follow CLOSED SESSION. Without objection from the Park Authority Board, Mrs. Shapiro announced that she would proceed with the Agenda as revised. **There were no objections from the Park Authority Board.**

OTHER MATTERS

Mrs. Shapiro welcomed Boy Scout Troop 577 from Clifton, Virginia to the Park Authority Board meeting.

PRESENTATIONS / ADMINISTRATIVE ITEMS

P-1 Laurel Hill Adaptive Re-use Citizens Advisory Committee Recommendations – Mr. Tim Sargeant

Tim Sargeant, Chairman of the Citizens Task Force, presented a summary of the recommendations that was presented to the Board of Supervisors on December 6, 2004.

Mr. Sargeant thanked former Park Authority Board Member, Jennifer Heinz, for her contributions over the past two years, and thanked the Park Authority Board for its

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support for this project.

Mrs. Shapiro thanked Mr. Sargeant for his presentation.

P-2 / ADMIN-1 Resolution Honoring Ed Nenstiel upon His Retirement

This item was **DEFERRED** until the January 26, 2005 Park Authority Board meeting.

ADMIN-2 Approval – Request for Land Dedication for 6867-PL-004-1, Horsepen Creek LLC/Middleton Adjacent to Frying Pan Stream Valley Park

This item was reviewed by the Planning and Development Committee on January 5, 2005, and approved for submission to the Park Authority Board.

Ms. Blake **MOVED** the Park Authority Board approve the following summary comments regarding 6867-PL-004-1, Horsepen Run LLC/Middleton:

- The subject property contains approximately 34 acres of “Resource Protection Area” (RPA) as designated in the Chesapeake Bay Ordinance. The RPA located within the subject property is an important segment of the Horsepen Creek watershed. The Fairfax County Park Authority owns land directly upstream within the Horsepen Creek stream valley. The Park Authority requests that the developer dedicate the RPA located on the subject property to the Fairfax County Park Authority.
- The Fairfax County Park Authority supports the development of a stream valley trail along Horsepen Creek as shown on the plan.
- The applicant shows lots 17 and 29 bordering Frying Pan Stream Valley Park. The location of house lots up to park boundaries results in significant impacts on park vegetation and other resources due to clearing and grading and encroachments from homeowners. The applicant should preserve a 20’ buffer strip along this boundary in order to protect park resources from the impacts of the proposed project. Such a buffer should not be subject to clearing and grading and should be free of easements and other encumbrances.

The MOTION was **SECONDED** by Mr. McCutcheon and **APPROVED** with all Board Members being present.

There was no discussion on this item.

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ADMIN-3 Approval – Request for Land Dedication for 2118-SD-01-1, Sycamore Falls Adjacent to Little Pimmit Stream Valley Park

This item was reviewed by the Planning and Development Committee on January 5, 2005, and approved for submission to the Park Authority Board.

Mr. Fay **MOVED** the Park Authority Board approve the following summary comments regarding 2118-SD-01-1, Sycamore Falls:

- The subject property contains approximately 2.2 acres of “Resource Protection Area” (RPA) as designated in the Chesapeake Bay Ordinance. The RPA located within the subject property is an important segment of the Pimmit Run watershed. The Park Authority owns land upstream and downstream along the Little Pimmit Run Stream Valley Park. Fairfax County Park Authority requests that the developer dedicate the RPA located on the subject property to the Fairfax County Park Authority.

The MOTION was **SECONDED** by Mr. McCutcheon and **APPROVED** with all Board Members being present.

There was no discussion on this item.

ADMIN-4 Adoption of Minutes – December 8, 2004, Park Authority Board Meeting

Ms. Malone **MOVED** the Park Authority Board accept the minutes of the December 8, 2004, Park Authority Board meeting as **AMENDED** below; **SECONDED** by Mr. Vajda and **APPROVED** with all Board Members being present. Being absent from the December 8, 2004 Park Authority Board meeting, Messrs. Lovelace and Strickland **ABSTAINED** from the vote.

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Continuance of A-6 Approval – Nottoway Park Master Plan Revision

First Paragraph / First Line– ongoing paragraph to read (There)...is a deficiency of fields in Providence District and with the possibility of further deficiencies due to the School Board’s proposal to sell off surplus school properties, such as, “East Blake Lane School Site”, Ms. Malone felt that there was a need for an additional rectangular field at Nottoway Park, which will be an artificial turf field and lighted. (NOTE: The field next to this proposed new

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rectangular field will also be an artificial turf field and all fields at Nottoway are lighted.) Although some trees will be

coming down to build the athletic field, the Park Authority has acquired another forested 6+ acres that are adjacent to the park and will be preserved.

ACTION ITEMS

A-1 Approval to Advertise the FY 2005 Proposed Fee Adjustments and the Public Comment Meeting Date

This item was reviewed by the Park Services Committee on January 5, 2005, and approved for submission to the Park Authority Board.

Mr. Strickland **MOVED** the Park Authority Board approve the advertisement of both the proposed fee changes and notification to hold a public comment meeting concerning the proposed fee changes on February 2, 2005; **SECONDED** by Mr. Feng and **APPROVED** with all Board Members being present.

Fees shown at the 25% discount level in 2007 are approximate and are shown for illustration purposes only. Since the second phase of the discount adjustment would not occur until April 2007, the fees shown at the 25% discount level are based on the current fee structure and do not take into account any future adjustments in base fees that may occur in 2006 or 2007.

The Board discussed a more viable way by using italics throughout the document to list the out-year (2007) estimated cost to establish a proposed senior fee discount, which does not take into account any future adjustments in base fees.

The 2005 Fees Public Comment Meeting will be held in the Herrity Building, Room 106 at 7:00 p.m.

A-2 Authorization to Hold a Public Hearing on the Proposed Master Plan for Oakton Community Park

This item was reviewed by the Planning and Development Committee on January 5, 2005, and approved for submission to the Park Authority Board.

Ms. Malone **MOVED** the Park Authority Board authorize a public hearing to present the Master Plan for Oakton Community Park to the public; **SECONDED** by Mr. Vajda and **APPROVED** with all Board Members being present.

There was no discussion on this item.

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The Public Hearing on the Proposed Master Plan for Oakton Community Park will be held on February 24, 2005 at Oakton Elementary School, 3000 Chain Bridge Road, Oakton, Virginia at 7:00 p.m.

A-3 Planning and Development Division 2005-2009 Project Schedule

This item was reviewed by the Planning and Development Committee on January 5, 2005, and approved for submission to the Park Authority Board.

Mr. Vajda **MOVED** the Park Authority Board approve the Planning and Development Division 2005-2009 Project Schedule for projects included as part of the fall 2004 Park Bond Program; **SECONDED** by Mr. Strickland and **APPROVED** with all Board Members being present.

There was no discussion on this item.

A-4 Proposed Text Amendments to the County Comprehensive Plan Policy Plan Parks and Recreation Element

This item was reviewed at a Park Authority Board Workshop on January 4, 2005 and by the Planning and Development Committee on January 5, 2005, and was approved for submission to the Park Authority Board.

Mr. Vajda **MOVED** the Park Authority Board approve the proposed text amendments to the County Comprehensive Plan Policy Plan Parks and Recreation Element; **SECONDED** by Mr. Strickland and **APPROVED** with all Board Members being present.

There was no discussion on this item.

Mrs. Shapiro thanked Ed Batten for serving as the board representative on the Stakeholders' Group Reviewing Park and Recreation Policies and Objectives of the Comprehensive Plan. Mr. Batten thanked **Sandy Stallman** and the entire committee for their dedication. Mrs. Shapiro also noted that prior to his appointment to the Park Authority Board, Harry Glasgow participated with the Stakeholders' Group in the capacity of representative from a Friends' Group.

This item will be presented to the Parks Committee of the Planning Commission on Thursday, February 13, 2005, at 7:30 p.m.

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CHAIRMAN'S MATTERS

There were no CHAIRMAN'S MATTERS.

DIRECTOR'S MATTERS

- **2004 Interpretive Excellence Award**

Mr. Kane reported that the Resource Management Division's 2004 Interpretive Excellence Award for outstanding work in developing a variety of interpretive media to tell of the impact of the War of 1812 on the region and Sully Historic Site was awarded to Barbara Ziman, Special Events Coordinator at Sully Historic Site. Mr. Kane commended Barbara for her excellent work.

- **Virginia Civil War Trails**

Mr. Kane reported that Sully Historic Site was recently included in the popular Virginia Civil War Trails Program, a state-wide initiative to raise awareness and understanding of Virginia's Civil War experience by bringing together many previously unconnected Civil War locations. Sully Historic Site joins 351 other sites located in Virginia.

Mr. Kane stated that the significance of each site is noted with interpretive signage. Sites can be easily identified with a uniform trailblazing sign. The well-received program has been used as a model for similar programs in other signs.

**COMMITTEE REPORTS AND SPECIAL ASSIGNMENTS
FOR THE RECORD**

NOTE: No committee minutes were entered FOR THE RECORD at this meeting. Committee minutes are entered FOR THE RECORD during the second Park Authority Board meeting each month.

BOARD MATTERS

- **Gilbert S. McCutcheon**

Mr. McCutcheon thanked Mrs. Shapiro for serving as Chairman of the Park Authority Board for the past three years. Mr. McCutcheon stated that he was sorry Mrs. Shapiro was stepping down as Chairman; but noted she will continue to serve as the Braddock District Representative.

- **Hal Strickland**

Mr. Strickland thanked Brian Daly for meeting with him on short notice with the President of the Southwest Youth Association on a couple of issues just prior to their January 6, 2005, board meeting.

- **Joanne E. Malone**

Ms. Malone thanked Mrs. Shapiro for her leadership and her continued presence on the Board.

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- **Kenneth G. Feng**
Mr. Feng had no board matters.
- **Frank S. Vajda**
Mr. Vajda announced that the reconstruction of the amphitheater at Mason District Park was off and running. The contractor has been selected. Mr. Vajda commended Lori Bassford, Ron Pearson, Kathryn Palmer-Jenkins, Richard Maple, Bruce Williams, Jody DelSignore, Sousan Frankeberger, Gary Logue, Deb Garris, Doug Guzman, and Don Sotirchos for the marvelous job in conjunction with the other county offices.
- **Kevin J. Fay**
Mr. Fay noted that he had privately thanked Mrs. Shapiro for the outstanding job as Chairman of the Park Authority Board for the past three years.

Mr. Fay thanked Ms. Tadlock and staff for some help on some of the project issues on the project schedule.

Mr. Fay reported that he has been contacted by a group in the Dranesville District that is interested in providing the funding for the construction of a gymnasium at the Spring Hill RECenter. Mr. Fay noted that this was included as part of the Master Plan and there will be a meeting within the next few weeks. Mr. Fay stated that this is not part of the current work schedule; however the Park Authority is always appreciative of others willing to participate in public/private partnerships. Mr. Fay will be keeping the board updated.
- **Edward R. Batten, Sr.**
Mr. Batten extended his appreciation to Mrs. Shapiro for her excellent and effective leadership of the Park Authority Board over the past three years. Mr. Batten also thanked Mrs. Shapiro personally and professionally for the things he learned from her and his involvement in things that he would not have been involved in without her encouragement.

Mr. Batten stated that a flyer was included in the Park Authority Board's packets regarding Café Cattail, Nature Inspired Entertainment at Huntley Meadows Park on January 28, 2005 at 7:00 p.m. Mr. Batten invited Board Members to attend and have a good time.

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- **Georgette Kohler**
Ms. Kohler commended Brian Daly for his promptness and efficiency in taking care of an issue at Quinn Farm Park. Even though Brain was not at the meeting in which she noted that the view was obstructed upon leaving the park, pictures have been taken and arrangements have made to correct the problem.
- **George E. Lovelace**
Mr. Lovelace, Park Authority Board Representative on the Planning Committee for the Virginia 2007 Community Application, reported the first meeting will be held on January 25, 2005. Mr. Lovelace will keep the Park Authority Board updated.
- **Glenda M. Blake**
Ms. Blake thanked Mrs. Shapiro for all her assistance.
- **Harrison A. Glasgow**
Mr. Glasgow reported that he had received his orientation earlier in the afternoon.
Mr. Glasgow commended the Director, the Deputy Director and the Leadership Team for a remarkable orientation. Mr. Glasgow felt he knew the Park Authority, but stated he knows the Park Authority so much better after his orientation.
- **There were no other BOARD MATTERS reported.** Board Member Feng had no board matters.

CLOSED SESSION

At 8:30 p.m. Mr. McCutcheon **MOVED** the Park Authority Board convene in closed session for

- a. Discussion of personnel matter for **all Magisterial Districts** pursuant to Virginia Code 2.2 - 3711 (A) (1)
- b. Discussion of Closed Session Minutes dated **December 8, 2004** pursuant to Virginia Code 2.2.3712(H).

The MOTION was **SECONDED** by Mr. Feng and **APPROVED** with all Board Members being present.

- Update on the Land Acquisition Program 2005 – 2009
- Update on Land Acquisition in the Dranesville District

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- Closed Session Minutes dated December 8, 2004

Land Acquisition Matters and Closed Session Minutes were discussed.

At 8:35 p.m. Mr. McCutcheon **MOVED** the Park Authority Board return to the Open Session; **SECONDED** by Mr. Vajda and the MOTION was **APPROVED** with all Board Members being present.

CERTIFICATION OF CLOSED SESSION

Mr. McCutcheon **MOVED** the Park Authority Board certify that, to the best of our knowledge, only public business matters lawfully exempted from open meeting requirements under Virginia Code 2.2-3712 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board; **SECONDED** by Mr. Vajda and **APPROVED** with all Board Members being present..

ACTIONS FROM CLOSED SESSION

NOTE: For consistency in reporting and future research, the Administrative Assistant keeps all items in numerical order as discussed during Closed Session.

C-1 Update on Land Acquisition Program 2005 – 2009

Mr. Strickland **MOVED** the Park Authority Board approve the Land Acquisition Program 2005 – 2009 as presented during Closed Session; **SECONDED** by Mr. Batten and **APPROVED** with all Board Members being present.

There was no discussion on this item.

C-2 Update on Land Acquisition in the Dranesville District

There was no action on this item.

C-3 Closed Session Minutes Dated December 8, 2004

Mr. McCutcheon **MOVED** the Park Authority Board accept the Closed Session Minutes dated December 8, 2004 as discussed in Closed Session; **SECONDED** by Mr. Batten and **APPROVED** with all Board Members being present. Being absent from the December 8, 2004 Park Authority Board meeting, Messrs. Lovelace and Strickland **ABSTAINED** from the vote.

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2005 ELECTION OF OFFICERS

Mrs. Shapiro stated that the 2005 Election of Park Authority Board Officers was placed on the Agenda and duly advertised.

Having previously distributed copies of her memorandum regarding the Nominating/Election Committee Reported dated January 12, 2005, Mrs. Shapiro, Chairman of the 2005 Nomination Committee, presented the Committee's proposed slate:

Chairman	Harold Strickland
Vice Chairman	Joanne Malone
Secretary-Treasurer	Frank Vajda

Chairman

Mrs. Shapiro stated that the Nomination/Election Committee is recommending the following for the Park Authority Board's consideration:

Chairman: Harold Strickland

Mrs. Shapiro called for other nominations from the floor for the **2005 Park Authority Board Chairman**. Hearing no other nominations from the floor, Mrs. Shapiro **MOVED** that the nomination be closed; **SECONDED** by Mr. Feng and **APPROVED** with all Board Members being present.

Since there was only one nomination for the office, Mrs. Shapiro **DECLARED** Mr. Strickland as the 2005 Park Authority Board Chairman. **There were no objections from the Park Authority Board.**

Vice Chairman

Mrs. Shapiro stated that the Nomination/Election Committee is recommending the following for the Park Authority Board's consideration:

Vice Chairman: Joanne Malone

Mrs. Shapiro called for other nominations from the floor for the **2005 Park Authority Board Vice Chairman**. Hearing no other nominations from the floor, Mrs. Shapiro **MOVED** that the nomination be closed; **SECONDED** by Mr. Glasgow and **APPROVED** with all Board Members being present.

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Since there was only one nomination for the office, Mrs. Shapiro **DECLARED** Ms. Malone as the 2005 Park Authority Board Vice Chairman. **There were no objections from the Park Authority Board.**

Secretary-Treasurer

Mrs. Shapiro stated that the Nomination/Election Committee is recommending the following for the Park Authority Board's consideration:

Secretary-Treasurer: Frank Vajda

Mrs. Shapiro called for other nominations from the floor for the **2005 Park Authority Board Secretary-Treasurer**. Hearing no other nominations from the floor, Mrs. Shapiro **MOVED** that the nomination be closed; **SECONDED** by Mr. Glasgow and **APPROVED** with all Board Members being present.

Since there was only one nomination for the office, Mrs. Shapiro **DECLARED** Mr. Vajda as the 2005 Park Authority Board Secretary-Treasurer. **There were no objections from the Park Authority Board.**

2005 Fairfax County Park Authority Board Officers

Mrs. Shapiro announced that the 2005 Fairfax County Park Authority Board Officers are:

Chairman	Harold Strickland
Vice Chairman	Joanne Malone
Secretary-Treasurer	Frank Vajda

Installation of Officers

Mrs. Shapiro announced that the installation of officers would be effective immediately. **There were no objections from the Park Authority Board.**

On behalf of the Nomination/Election Committee, Mrs. Shapiro congratulated the 2005 Fairfax County Park Authority Board Officers and thanked the Board for their support during the nominating process. Mrs. Shapiro thanked the Nomination/Election Committee, Mr. McCutcheon and Ms. Blake, for their participation.

Mrs. Shapiro stated that it had been a privilege serving as Chairman for the past 3 years and wished the 2005 Park Authority Board Officers well.

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ADJOURNMENT

At 8:39 p.m. Mr. McCutcheon **MOVED** that the Park Authority Board meeting be adjourned;
SECONDED by Mr. Vajda and **APPROVED** with all Board Members being present.

Gilbert S. McCutcheon
Vice Chairman

Minutes Approved at Meeting
on January 26, 2005

Michael A. Kane, Director

Park Authority Board Minutes prepared by

Nancy L. Brumit, Administrative Assistant

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